

Meter Bagging Policy

Purpose

This is how folks can temporarily reserve metered parking spaces for short-term needs. The goal is to allow for these events with minimal impact on Safety & Public Parking.

What Temporary Uses Are Allowed

CMVPA can approve temporary reservations for:

- Construction
- City-approved festivals, events
- Film shoots
- Moving that requires curb access
- Valet parking operations

CMVPA will *not* approve convenience parking, long-term storage of vehicles/equipment, or anything unsafe.

Forms and Fees

- \$20 per space per day
- Forms need to be submitted 72hr. before bagging is needed, or there will be a \$5 per meter penalty
 - Permit will not be approved if submitted 24 hr. or less before start time
- The attached meter bagging form is required.
- Permits from the City of Covington are required
 - [Special Event Permit](#) from the city Manager's Office
 - [Encroachment Permit](#) from Public Works
 - [Dumpster Permit](#) form Code Enforcement

How to Apply

Submit forms and payment to:

CMVPA

501 Scott Blvd, Covington, KY 41011

859-431-7049

covparking@abm.com

Signage & Space Reservations

CMVPA provides official covers/signs to reserve spaces

- Only CMVPA signs are valid reservations. Unauthorized cones or signs will be removed.
- Vehicles in violation of posted reserved spaces may be ticketed or towed. Contact ABM or the Covington Police department if this is an issue.

Permit Holder Responsibilities

Permit holders must:

- Maintain safe access for vehicles and pedestrians
- Keep a copy of the permit on-site
- Protect meters and related infrastructure
- Clean up the area and repair any damage after use

How Long Reservations Can Last

- Construction/utility: up to 60 days, with possible renewal
- Special events: up to 7 days
- Moving/loading: typically, up to 24 hours unless otherwise approved

Revocation

CMVPA can suspend or cancel a permit for safety reasons, improper use, or failure to follow the rules. Refunds are not guaranteed.

APPLICATION FOR METER BAGS



Requests must be completed and received at least 48 hours prior to start date. Any request received less than 48 hours prior to start date will be required to pay a \$5 processing fee. All requests must be submitted to covparking@abm.com. Meters will be bagged until full payment is received.

Contact Information

Name: _____
Address: _____
City: _____ State: _____ Zip: _____
Phone: _____

Reason for Meter Bagging Request

Reason: _____

Requested Meter Bags

Requested Meter Bags: _____

I certify under penalty of perjury that the above information is true.

SIGNATURE OF APPLICANT _____ Date _____

OFFICIALS ONLY

TOTAL PERMIT FEE \$ _____ 20 per metered space per day